



POLICY:	500.16 VOLUNTARY DISCONTINUATION OF CURRENT LEVEL OF EMS SERVICES		
APPROVAL:	VICE PRESIDENT OF PROFESSIONAL SERVICES; MANAGER OF EMS;		
EFFECTIVE DATE: 2/16/2024			ORIGINAL EFFECTIVE DATE: 9/2022
DEPARTMENT SPECIFIC		EMERGENCY MEDICAL SERVICES	

I. Purpose:

To give a Provider Agency guidance on voluntarily discontinuing current ALS, ILS, BLS, or First Responder Services

II. Policy:

A System Vehicle Service Provider Agency providing ALS, ILS, BLS, or First Responder Services may voluntarily discontinue the provision of these levels of services to its response area and/or communities.

- A.** The notification of intent to discontinue service level must be submitted in writing to the System EMS MD no later than sixty (60) days prior to the effective date.
- B.** Documentation and material proof must be supplied, which illustrates that the service area has been notified of the discontinuance of ALS, ILS, BLS, or First Responder Services. Such public notification must utilize two (2) forms for public access, (i.e.: newspaper, radio, television, handbill, etc.).
- C.** Discontinuation of services cannot take place prior to the specified effective date.
- D.** All drug box medications and ALS equipment must be removed from the vehicle(s) immediately at the time service is discontinued. The drug box contents and any equipment on the ambulance that is not line with that vehicles future use must then be returned to the System.
- E.** The System will properly notify IDPH and all associated facilities of service discontinuation.
- F.** A System Agency that discontinues ALS or ILS services may reapply for upgrade at a later date if circumstances allow, and deficiencies have been corrected. This request will be considered independent from previous proposals, with final approval issued by the IDPH

Approval:

James Kirchner **Date**
Vice President of Professional Services

Kathleen Geiger MSN, RN **Date**
Manager of EMS & Emergency Management