

<b>POLICY:</b>	<b>500.08 AMBULANCE INSPECTIONS</b>		
<b>APPROVAL:</b>	VICE PRESIDENT OF PROFESSIONAL SERVICES; MANAGER OF EMS;		
<b>EFFECTIVE DATE: 2/16/2024</b>			<b>ORIGINAL EFFECTIVE DATE: 08/16</b>
<b>DEPARTMENT SPECIFIC</b>		<b>EMERGENCY MEDICAL SERVICES</b>	

**I. Purpose:**

As a means of quality assurance, the Morris Hospital Emergency Medical Services (EMS) System staff will periodically conduct inspection visits for each department.

**II. Policy:**

**A.** An inspection may be conducted by any member of the Morris Hospital EMS System staff and will include the following criteria:

- 1. Medications:** Minimum number, standard packaging, required doses, and expiration dates.
- 2. Equipment:** Minimum recommended equipment in working order.
- 3.** Knowledge of on duty licensed pre-hospital provider regarding location of equipment and drugs, use of equipment and drugs, and System policies and procedures.
- 4.** Vehicle compliance as per Illinois Department of Public Health standards set forth in 77 Ill. Adm. Code § 515.830(k): An ambulance inspection form approved by the Illinois Department of Public Health will be completed for every inspection. A copy will be placed in the EMS System office files.

**B.** Ambulance inspections will occur for the following reasons:

- 1.** Any time a new response vehicle is placed in service in the EMS System
- 2.** Anytime a reserve unit is placed in active service for more than 10 days
- 3.** Anytime an Agency uses another Agencies apparatus for an EMS Response Vehicle for more than 10 days
- 4.** Anytime a formal complaint about an apparatus or Agencies response has been received by IDPH

**III. Procedure**

**A.** IDPH requires an inspection be done each calendar year (Transport and Non Transport)

**B. Transport Vehicles**

- 1.** If the EMS Agency has no violations of IDPH Administrative Code Section 515.830 Ambulance Licensing Requirements that threaten the health of safety of patients or the public for the previous five years and has no substantiated complaints against it, IDPH will inspect the EMS Agencies' ambulances in alternate years.
- 2.** The Agency then with the IDPH's prior approval, will self-inspect its ambulances in the other years using the IDPH Inspection Form and turn them into the IDPH Region 7 EMS Inspector

