

POLICY:	400.18 ECRN APPROVAL FOR RELICENSURE		
APPROVAL:	VICE PRESIDENT OF PROFESSIONAL SERVICES; MANAGER OF EMS;		
EFFECTIVE DATE: 2/20/2024			ORIGINAL EFFECTIVE DATE: 08/16
DEPARTMENT SPECIFIC		EMERGENCY MEDICAL SERVICES	

I. PURPOSE:

To define the Morris Hospital Emergency Medical Services (EMS) System mandated requirements for approval of Emergency Communications Registered Nurse (ECRN) relicensure.

II. POLICY:

A. Approval for Relicensure Requirements

1. Completion of 32 hours of continuing education (CE) in a four year period.
2. Successful completion of system CE quizzes with passing score of at least 80%.
3. Current American Heart Association BLS (CPR) Healthcare Provider card.
4. Current American Heart Association Advanced Cardiovascular Life Support provider card.
5. Current American Heart Association/American Academy of Pediatrics Pediatric Advanced Life Support provider card.
6. Current Trauma Nursing Core Course/ Pre-Hospital Trauma Life Support /International Trauma Life Support provider card or Trauma Nurse Specialist license (required for ECRNs at trauma centers; highly recommended for ECRNs at non-trauma centers).
7. Updated EMS Personnel Data Form to include Social Security number.
8. Completed Illinois Department of Public Health (IDPH) EMS System Renewal Notice/Child Support/Personal History Statement.
9. Payment of renewal fee to IDPH.

B. Continuing Education

1. Didactic education may include but is not limited to:
 - a. In addition to completion of annual CE as assigned by the Morris Hospital EMS System, the following specialty education courses that relate directly to EMS and emergency nursing will be considered for approval: ABLS, AMLS, CATN, ENPC, GEMS, GENE, PALS, PEPP, PHTLS, TNCC, and TNS.
2. A certificate of completion for outside seminars/workshops must be submitted to the EMS System Coordinator or designee to receive continuing education credit.
 - a. The ECRN's education records will be maintained by the Associate hospital and Resource hospital EMS Coordinator. However, it is the ECRN's ultimate responsibility to track CE hours.

C. Secondary Status

1. ECRN's who process their relicensure and for whom Morris Hospital EMS System is their secondary system are required to have a copy of their newly renewed license, American Heart Association BLS (CPR) Healthcare Provider card; American Heart Association Advanced Cardiovascular Life Support provider card; American Heart Association/American Academy of Pediatrics Pediatric Advanced Life Support provider card; and Trauma Nursing Core Course/ Pre-Hospital Trauma Life Support /International Trauma Life Support provider card or Trauma Nurse Specialist license (required for ECRNs at trauma centers; highly recommended for ECRNs at non-trauma centers); and Letter of Good Standing or equivalent from their primary system on file with the Morris

Hospital EMS System office within 60 days of expiration date. Non-compliance can result in termination of the provider's file.

2. Written requests for extensions will be evaluated on an individual basis by the EMS Medical Director or designee.
3. The EMS Medical Director may suspend any ECRN who does not comply with the approval for relicensure requirements.

Approval:

James Kirchner **Date**
Vice President of Professional Services

Kathleen Geiger MSN, RN **Date**
Manager of EMS & Emergency Management