



People You Know.
Extraordinary Care.

POLICY:	400.01 LENDING EDUCATIONAL MANNEQUINS AND SUPPLIES		
OWNER:	Manager of EMS and Emergency Management		
EFFECTIVE DATE: 2/16/2024			ORIGINAL EFFECTIVE DATE: 3/2024
DEPARTMENT SPECIFIC		EMERGENCY MEDICAL SERVICES	

I. Purpose:

Prehospital emergency medical personnel must be proficient in executing advanced skills including, but not limited to, endotracheal intubation, intraosseous needle placement, and pleural decompression. These skills need to be practiced with appropriate equipment on realistic mannequins and models.

II. Policy:

Morris Hospital Emergency Medical Services System (MHEMSS) will support training and practice of BLS and ALS skills by sharing hospital and IDPH approved study materials, mannequins and equipment to enable individuals to practice these skills. MHEMSS providers and participants who wish to use these training aids must agree to do so with care and responsibility. The following steps are required:

III. Procedure:

- A.** Contact MHEMSS staff with a written request to borrow the equipment, its intended use, and the requested duration of time needed.
- B.** The MHEMSS Staff will check the availability of the item. In all cases, the needs of the Paramedic Education Program will have priority.
- C.** Only the equipment and supplies that are required to perform each specific skill will be loaned.
- D.** The requesting agency and/or provider must fill out a Equipment Loan form (Appendix) and pick up the requested equipment and/or supplies during normal EMS office business hours.
- E.** Equipment will be checked in and out by MHEMSS staff and a representative from the requesting agency.
- F.** If equipment is lost or damaged, the requesting agency must review the matter with the MHEMSS Manager to arrange for appropriate replacement or reimbursement to the MHEMSS.

Approval:

James Kirchner **Date**
Vice President of Professional Services

Kathleen Geiger MSN, RN **Date**
Manager of EMS & Emergency Management