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Extraordinary Care.

POLICY:	200.36 SUPPLY EXCHANGE AND EQUIPMENT STORAGE		
APPROVAL:	VICE PRESIDENT OF PROFESSIONAL SERVICES; MANAGER OF EMS;		
EFFECTIVE DATE: 2/16/2024			ORIGINAL EFFECTIVE DATE: 08/16
DEPARTMENT SPECIFIC		EMERGENCY MEDICAL SERVICES	

I. Purpose:

To provide a mechanism for an expedient and financially equitable means for pre-hospital providers to exchange supplies through the Morris Hospital Emergency Medical Services (EMS) System.

II. Policy:

A. Supplies Utilized in Patient Care

1. All supplies utilized in pre-hospital patient care will be exchanged on a 1:1 basis. Supplies will be obtained from the EMS room located in the ED.
2. A Patient Care Report is required to replace or exchange any drugs or equipment.

B. Refusal of Service

1. When there are supplies used for pre-hospital care of a patient and the patient is a documented refusal of service, the following procedures must be followed:
 - a. Supplies may be exchanged on a 1:1 basis in the Emergency Department

C. Hospital responsibilities of non-disposable items

1. Equipment will be cleaned and stored in a designated area for 72 hours.
2. Receiving hospital is not responsible for equipment that is not clearly marked with the vehicle service provider's identification.

D. Pre-hospital providers' responsibilities of non-disposable items

1. All equipment should be properly marked to facilitate identification.
2. Appropriate identification will be required upon collection of equipment.
3. Every attempt should be made to pick equipment up within 72 hours.

E. If the equipment cannot be located, notification to the EMS System Manager should be made.

Approval:

James Kirchner **Date**
Vice President of Professional Services

Kathleen Geiger MSN, RN **Date**
Manager of EMS & Emergency Management