MORRIS HOSPITAL & HEALTHCARE CENTERS

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POLICY:	SYSTEM ACCOUNTABILITY OF CONTROLLED SUBSTANCES – 300.31		
APPROVAL:	VICE PRESIDENT OF PROFESSIONAL SERVICES; MANAGER OF EMS;		
EFFECTIVE DATE: 9/1/2016	CURRENT REVIEW/REVISION DATE: 8/16	SUPERSEDES: N/A	ORIGINAL EFFECTIVE DATE: 08/16
DEPARTMENT SPECIFIC		EMERGENCY MANAGEMENT SYSTEM	

I. Purpose:

The following procedure for accurate accounting of controlled substances is to be followed by the Resource and all Associate Hospitals in the Morris Hospital Emergency Medical Services (EMS) System. These procedures are the requirements set forth by the U.S. Department of Justice Drug Enforcement Administration (DEA) for accountability for all controlled substances used in the advanced life support ambulances.

II. Policy:

A. Responsibilities of the Resource Hospital

1. The Resource Hospital will initially stock the Illinois Department of Public Health (IDPH)/System-approved Intermediate Life Support (ILS)/Advanced Life Support (ALS) ambulances with those controlled substances approved by the Morris Hospital EMS System Medical Director and included in the Morris Hospital EMS System drug inventory.

2. The Resource Hospital will track ILS/ALS Patient Care Reports on which controlled substances were used for later DEA accountability purposes.

3. The Resource Hospital will accept any excess controlled substances from the pre-hospital providers and dispose of such substances according to appropriate hospital and DEA policy. The Resource Hospital, upon proof of use, will then replace the controlled substance used by the ILS/ALS provider.

B. Responsibility of Associate Hospitals

1. The Associate Hospital will accept any excess controlled substances from the pre-hospital providers and dispose of such substances according to appropriate hospital and DEA policy. Upon proof of use, each Associate Hospital will then replace the controlled substance used by the ILS/ALS provider.

Approval:

Thomas J. Dohm **Date**
VP of Professional Services

Robin Stortz, RN **Date**
Manager of EMS