



POLICY:	PATIENT CARE REPORTS– 300.26		
APPROVAL:	VICE PRESIDENT OF PROFESSIONAL SERVICES; MANAGER OF EMS;		
EFFECTIVE DATE: 9/1/2016	CURRENT REVIEW/REVISION DATE: 8/16	SUPERSEDES: N/A	ORIGINAL EFFECTIVE DATE: 08/16
DEPARTMENT SPECIFIC		EMERGENCY MANAGEMENT SYSTEM	

I. Purpose:

To collect data to facilitate the tracking of case outcomes for purposes of quality control and for activities related to the improvement of pre-hospital care.

II. Policy:

A. A Patient Care Report (electronic or paper as appropriate) shall be completed by each vehicle service provider for every pre-hospital or inter-hospital transport.

As taken from 77 Ill. Adm. Code § 515.350:

“Data Collection and Submission”

a) An Ambulance Run Report shall be completed by each vehicle service provider for every emergency pre-hospital or inter-hospital transport and for refusal of care.

One copy shall be left with the receiving hospital emergency department, trauma center or health care facility before leaving this facility.

b) All non-transport vehicle providers shall document all medical care provided and shall submit the documentation to the EMS System within 24 hours. The Resource Hospital shall review all medical care provided by non-transport vehicles and shall provide a report to the Department upon request.”

Approval:

Thomas J. Dohm **Date**
 VP of Professional Services

Robin Stortz, RN **Date**
 Manager of EMS